

Brain Injury Association of Vermont (BIAVT) Member of the Board of Directors

Mission

The mission of the Brain Injury Association of Vermont is to create a better future for all Vermonters affected by brain injury through prevention, education, advocacy, and support.

For more information, please visit www.biavt.org

Position

The Board will support the work of BIAVT and provide mission-based leadership and strategic governance. While BIAVT's Executive Director leads day-to-day operations, the Board-Director relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the Executive Director as s/he develops and implements BIAVT's strategic plan
- Reviewing outcomes and metrics created by BIAVT for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving BIAVT's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the Executive Director
- Assisting the Executive Director and board President in identifying and recruiting other Board Members
- Partnering with the Executive Director and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing BIAVT to stakeholders; acting as an ambassador for the organization
- Ensuring BIAVT's commitment to a diverse board and staff that reflects the communities BIAVT serves

Fundraising

BIAVT Board Members will consider BIAVT a philanthropic priority and make annual gifts that reflect that priority. So that BIAVT can credibly solicit contributions from

foundations, organizations, and individuals, BIAVT expects to have all Board Members make an annual contribution (see Pledge card).

Board terms/participation

BIAVT's Board Members will serve a three-year term to be eligible for re-appointment for an additional term. Board meetings will be held bi-monthly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about BIAVT's mission and ensuring its success. Brain injury survivors and their family members are also encouraged to join!

Ideal candidates will have the following qualifications:

- Professional experience with leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of BIAVT's clients, preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of BIAVT's clients
- A strong desire to participate in growing BIAVT into becoming a sustainable organization and a leader in brain injury services for Vermont.

Service on BIAVT's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties and with Board approval.

If you are interested in joining the BIAVT Board of Directors, please contact Jess Leal at jess@biavt.org or call 802-244-6850 ext. 1004